

Draft Minutes  
Friends of the Brooks  
June 4, 2019 meeting

Board Members Present:

Ronda Patrick  
Allie Shelton  
Rebecca Lubas  
Jerry Brong  
Daniel Herman  
Diane Huckaby  
Bob Hickey  
Andy Piacsek  
Gary Bartlett  
Sarah Sillin  
J'aime Wells  
Patti Erickson

Board Members Absent:

Ian Miller  
Kathy Matlin  
Erica Sanford  
Rei Wanlemvo  
Scott Templin

Guests:

Lillian Brooks  
Julia Stringfellow  
Maureen Rust  
Ginny Blackson

Meeting was called to order at 3:03 PM by retiring President Ronda. Minutes of the previous meeting were generally approved. Andy asked for clarification on bookplate standards mentioned at the April 9, 2019 meeting and several suggestions were offered to facilitate adding a bookplate to Friends of the Library donations and purchases. There were no corrections to the agenda. New rosters were distributed and Ronda asked members to review contact information and contact Patti with additions and corrections .

Officer reports: Ronda distributed financial reports and there was a long and detailed explanation of postings, sources and uses of funds in both the Endowment and Project Summary Report. Lillian Brooks doubled the \$863 income from the book sale to push income from the sale to \$1727, and continues her generous for the Friends. Requests for expenditures included purchasing of books for the Lion Rock lecture series, reimbursement for the operation of the website and a donation to cover the cost of Pizza Night for Finals Week. Dean Lubas suggested we invite an accounting staff member to the fall meeting for further detail on financial data.

Ronda suggested getting nametags for FOL Board members and Maureen will check prices. Patti was directed to forward minutes to Andy for distribution. It was requested that somebody step forward to replace Cynthia as Webmaster by the September board meeting. Similar requests were made for a FOL email monitor and a lead to coordinate the fall book sale.

Ronda also led a discussion of a revised policy for donations to the book sale. A variety of subjects was discussed, and Dean Lubas will approve the resultant changes in policy. Special attention will be given to directing what to do with material that we don't want in the sale.

Ronda then introduced Dean Lubas who led an informative discussion with Board members. Her first topic was the Library Advisory Council, whose main interest has been expanded program at the Lynnwood campus. This fall, the Council will work on a strategic plan, and the Friends were identified as a potential stakeholder in this plan.

Issues of process and governance were also discussed, including whether board members terms were renewable. Dean Lubas next turned to the documents the CWU Foundation has redrawn concerning the Program Support Fund for the Friends of the Brooks. Dean Lubas has met with the Foundation, and has clarified her spending authority on both accounts , and increased her flexibility in acquisition of materials, which she feels will be good for both collections and expenditures.

She suggested that the January meeting focus on programmatic possibilities for the following academic year, to supplement library needs and healthier collections.

The Board then discussed the Dean's ideas for both student support and community engagement.

Tonight's Pizza party represents a pilot program addressing food insecurity among students. It will be reevaluated in September and synergy with similar programs will continue to be addressed. Some Board members discussed the need for healthier food choices or more frequent breaks events. Bob reiterated that the Library determines partnerships and FOL supports the Library.

Another project discussed was a reSOURCE library award for utilization of library resources. The Board will review ideas for this at the September meeting. There was general discussion of requirements for timing and submission of papers and agreement that there was merit to this idea.

Refreshing the furnishings in the front entry to make the library more inviting was another idea that will be reviewed at the September Board meeting.

Several ideas for community engagement were also presented. One was the presentation of lectures by members of the CWU faculty similar in scope to the Lion Rock program. The need to coordinate this sponsorship with other departments and limitations on funding were also discussed in this context. Another lecture opportunity concerning Ellensburg history and timed to coincide with Rodeo was also mentioned. It would be hosted in the Library and aimed at community engagement and involvement. A final idea was the expansion of the popular reading collection in order to further engage the community. Board members were asked to think about this one.

Finally, Kudos were given to Maureen and Ginny or their continued contribution to academic life at CWU. New members Sarah and Dan were introduced, and retiring Board members Allie, Susan and Cynthia were thanked for their service. Jerry asked for general support for the Aviation Department.

The meeting was adjourned at 4:48 PM. Next meeting, a change from the schedule, will be at the Library Lobby on Sept 17, 2019.

Respectfully submitted,

Patricia Erickson, Secretary