

Minutes for FOBL meeting

September 25, 2023

**Present:** Joe Powell, Carol Findley, Dan Herman, Dominic Klyve, Sterling Quinn, Melody Madlem, Zaire Eltayeb, Gary Bartlett, Patricia Cutright and Janine Graves. **Not present:** Gary Cummisk, Marlene Divina, Ginny Ann Blackson. **Ex officio (in attendance):** Sydney Thompson, Andreina Delgado

Minutes of June 2023 meeting approved without change.

**President's report:** Carol stated that we have the secretary and treasurer position open. Also need a student representative.

New donations: 20 boxes from Cindy Kriebel who gave us Ray Heinbeck's books, and many others from other people in the community. Many more to sort.

Financial report: Endowment: \$295,953. We usually appropriate roughly 4% of that for library purchases. What was purchased last year: Pacific NW (books). Popular reading books.

\$10,299 will be distributed from our endowment at end of September.

**Webmaster report:** Gary will continue as webmaster.

**Dean's report:** Library pushing to strengthen low and no-cost educational materials (open access resources, aka, OER). Will include books that can be used in the classroom and ebooks. Have request for TT faculty to spearhead, need data analysis, what is needed, what is cost. Considering giving faculty grants for those who adopt OER. Foundation might add this to comprehensive campaign, so perhaps FOL can help seed this.

Will be creating new selection criteria for popular reading list so that these books useful to classroom too.

Building updates: Public affairs is moving to Barge, where they will be with University Relations, so now new space in library, where Wildcat Pantry will go. Tentative plan to turn current Wildcat Pantry into reflection/prayer room. Plans for a multicultural center are years away.

Some maintenance projects under consideration, e.g., new carpet. HVAC will be fixed.

Personnel changes: Five people last year celebrated service anniversaries. Some departures, including secretary and communications person. Two new employees, new secretary and new Asst. Prof. and Research Engagement Librarian. Had staff meeting this summer at Gallery One and did watercolor course. They will be doing a new vision plan and policy review in near future.

**Outreach report** (Andreina): Andreina showed the committee a book sale poster for advertising. We will each take five or so of these to post around campus. Andreina also passed out flier advertising library sponsored activities.

**Provost Presents:** Julia Stringfellow will give a talk on Oct. 5<sup>th</sup> about her research during sabbatical. First library member to present. Everyone is invited.

## **NEW BUSINESS**

**Nominations:** Melody Madlem nominated Carol Findley and Joe Powell for president and vice president, respectively. Unanimous approval. Gary Bartlett nominated Ginny Ann Blackson for secretary. Unanimous approval. Dan Herman nominated Dominic Klyve for Treasurer. Unanimous approval.

Officers for current year:

President Carol Findley

Vice President Joe Powell

Secretary Ginny Ann Blackson

Treasurer Dominic Klyve

**Vote on continuing funding reading collection.** Sterling Quinn made a motion to continue funding the collection, which will cost \$2300. Unanimously approved.

**Sale of books on Amazon.com:** Dan announced that he has sold three books on Amazon on behalf of FOBL, proceeds coming to about \$180 gross (net of perhaps \$130 after Amazon takes its cut). One of the books sold was a history of the YMCA; one was a memoir of ranching in the Pacific Northwest; the third was a textbook donated by the History Department. Dan will list more FOBL books on Amazon.

**Discussion of books at Jimmy B's:** Shelf is full of books. Someone needs to go through maybe twice a month, take the key and get the money and deposit it, and add some books, make sure they're diverse. You just have to ask at front desk to get into the FOBL storage room. Can go any time to sort! *Patricia Cutright volunteered to collect the drop box money and stock the books at Jimmy Bs.*

**Meeting dates:** Carol Findley suggested that future meetings for the current academic year be held on Jan 22, March 11, June 3. Dates unanimously approved.

**Pizza night:** Melody Madlem motioned that we do two pizza nights, then analyze attendance before determining whether to do another one in spring (there was relatively poor attendance at the spring 2023 pizza night, which left us with many uneaten pizzas). Motion unanimously approved.

**Book sale:** Carol needs help with setting up in the morning on Nov. 2, to get the shelves set up, lots of work. Need faculty members to take the training for the credit card machine. Gary will send us all a link to the training. Sterling volunteered to help with the setup.

**Other suggestions for book sale:** We are still considering possibility of holding a spring book sale. No decision on that yet. May also want to do a pre-sale night before for family and friends. Could have wine and cheese. Would have to get a liquor license. After discussion, the committee decided against this proposal for the time being.

**Fifty-year celebration of Brooks Library** will be 2025. Brooks library completed 1975 and dedicated to James Brooks 2003.