

Friends of the Brooks Library Board Meeting Agenda & Minutes

January 23, 2023

3:00pm, Room 288, Brooks Library

Welcome – in attendance:

Gary Bartlett, Ginny Blackson, Gary Cummisk, Zaire Eltayeb, Carol Findley, Janine Graves (remotely), Bob Hickey, Ian Miller, Andy Piacsek, Joseph Powell, Maureen Rust, Sydney Thompson

September 2022 minutes -- approved unanimously.

Additions to the agenda -- none

Officer and committee reports

President Carol: membership

- Four members of the Board, all of whom are faculty/staff, will be completing their terms this year: Daniel Herman, Bob Hickey, Ian Miller, and Andy Piacsek.
- We should actively recruit CWU faculty/staff to replace them.

Vice President Joe, book sale review

- Record revenue: \$2,454.14
- Promotional activities seemed to be effective:
 - Email to department secretaries
 - Posters
 - Sandwich boards (thank you, Bob 😊)
- Effort to get write-up in Daily Record did not pan out.
- Currently, all books are sorted/on shelves¹ Keep an eye out for incoming books so we can stay on top of that. Carol has printed new labels for shelves.

Treasurer Bob, financial statements

- Details provided in spreadsheet that Bob sent out on 1/23
 - Spending account FY23: started with \$16,326; ending with \$21,843.
 - Endowment: \$265,870 on 7/1/2022, \$267,623 on 6/12/2022

Secretary Andy, updates -- nothing to report.

Website Gary, updates – web site is up to date with bios and photos of board members.

Outreach, Maureen

- Distributed calendar of library events through March
- Big Read program (with bookmark)

Deans Report, Sydney, Interim Dean updates and possible funding requests

- Newly remodeled Music Library space on 4th floor is almost complete (waiting for furniture). Andy will do a follow-up acoustic study soon.
- Significant staff and faculty turnover in past 6 months; Maureen will be going on phased retirement.
- No current expertise in collection development
- Working fulfilling FotBL-funded goal of expanding Pacific Northwest collection: 23 titles have been purchased, but 181 books on GOBI list are not available. Identifying and purchasing individual books is challenging. Requests for reallocation of previously approved funds:
 - \$5700 for access to ebook collection – APPROVED.
 - \$1000 to purchase 35 titles – APPROVED.
- Music faculty requested purchase of music composition and editing software for new computers in remodeled 4th floor space (\$1600). – TABLED for further study
- Question from Gary Cummins about FotBL board members having full access to Library resources and collections. Sydney pointed out that full access is available on library computers. Bob H. suggested arranging Research Associate status on ad hoc basis, but Sydney indicated that this was not feasible; CWU pays for online collections at a rate based on student enrollment and faculty size.

Other funding requests

- Joe Powell requested up to \$500 for purchase of books for upcoming Lion Rock series (~\$20 x 20 books) -- APPROVED.

Visit from President Jim Wohlpart and Provost Michelle DenBeste

- Carol presented an overview of the FotBL mission and activities. Joe described upcoming Lion Rock events.
- President Wohlpart responded that the vision of the Brooks Library as a center of learning on campus meshes well with the new University Mission/Vision. He shared some details from the new 6-year plan, including the current legislative funding request.
- Provost DenBeste was asked about how a search for a new Library Dean is proceeding. She explained that there are several ongoing searches for high-level positions at CWU, so the Library Dean search is on hold until those are completed.

Old Business

Pizza feed review, Carol

- Suggestion to increase the number of pizzas ordered and to allow students to take two slices. This could improve traffic flow, since many students immediately come back for a second slice.

Jolabokafloð discussion, Bob

- We were scooped by Gärd for the 2022 event. Proposal was made that we coordinate with them for next year.
- Another proposal: should we invite a native Icelander to give public presentation explaining the origins and cultural significance of this event.

New Business

March pizza feed dates -- next one is March 15, 2022

Friends of Brooks Library Brochure. Do we need a new one and what would be purpose?

- Old brochure was coordinated with university fund-raising campaign. It also references an outdated structure of "membership" in the Friends of the BL.
- The unanimous decision not to pursue a new brochure at this time.

Book Sale idea: Night before wine and preview for board and family?

- Having a preview event is commonly done with other book sales. Attendees get first dibs on books, which is very popular with book resellers. We have a relatively limited set of invitees. More thought will be given to this idea.

Other agenda items -- none

Next meeting: April 24, 3:00pm