

Friends of the Brooks Library Annual meeting
June 7, 2021, 3-5 pm via Zoom

- I. Call to order
 - a. **Attendance:** Dan Herman, Bob Hickey, Ian Miller, Andy Piascek, Gary Bartlett, Ronda Patrick, Kathy Matlin, J'aime Wells, Diane Huckabay. **Ex officio:** Julia Stringfellow, Rebecca Lubas, Maureen Rust. **Guests:** Joe Powell, Peggy Morache, Carol Findley.
 - b. Approval of April meeting minutes: Unanimously approved.
 - c. Additions or corrections to agenda: none
- II. Officer and Committee (brief) Reports
 - a. President – Bob Hickey
 - i. Followup: vote on proposed constitutional changes. See attached document. Some of the changes were just cleanup. Others had to do with making expectations more explicit about responsibilities of board members. Also sought to make clear that FOBL supports projects/items tied at least partly to the physical Brooks Library building, per university's definition of "Brooks Library" as building only, not library system. Also sought to make chair's role a bit more proactive. **Ronda made motion to approve bylaws changes. Andy seconded. Passed unanimously.**
 - b. Vice President – Andy Piascek. No report.
 - c. Treasurer – Ronda Patrick. Have spent only about \$400 on Lion Rock books and pizza, so have substantial amount left in discretionary fund. Thanks Bob for making new shelves for book sale (for which we reimbursed him for materials). About \$17,000 remain in library support fund. Endowment is doing very well; made almost \$66,000 last year. Total is \$287,000. Eight thousand dollars of interest has been transferred to library (partly pays for popular books collection visible as one enters library). This is an annual transfer equal to about 4% of endowment interest. Also paid administrative fee (2K) to Foundation. Got \$2000 contribution last year; hopefully will have more fundraisers next year.
 - d. Webmaster update – Gary Bartlett. **Gary needs photo and thumbnail (approx. 60-word) bios from each new member in order to update FOBL webpage.**
 - e. Outreach - Maureen Rust. Jerry Brong can't make it today because of a medical emergency. Is now at Prestige Rehab and Acute Care Facility and appreciates visitors (make appointment first, please). Will be moving to Pacifica. **Ronda moved to send Jerry a gift. Seconded. Unanimously passed.** Ronda will send suggestion for gift (and Dan will send copy of his novel). Maureen also discusses library's many outreach events, all held online last year due to Covid. See Maureen's attachment for specifics. For fall, had about 645 attendees for all events. Held seventeen events with 672 attendees during winter quarter. Vibrant schedule of events for spring quarter designed to appeal to diverse audiences (Maureen doesn't yet have a total of spring attendees). Will offer more online events in fall.
- III. Board membership
 - a. 4 positions opening up for 2021-2024 terms.
 - i. First off, Thank You! To the folks going off the board: J'Aime, Diane, Lisa, and Kathy. All are receiving a small gift as a "thank you" – and the Friends are donating a book of each person's choice to the Brooks Library in their name.

- ii. Nominations: Three new members were nominated: Carol Findley; Joe Powell; Peggy Morache. Each introduced themselves and spoke briefly on why they were interested in the position. **Ronda moved to approve the three nominated board members as a slate. The slate was approved unanimously.**
- b. Officer elections. President, VP, Secretary, Treasurer.
 - Ronda nominated for Treasurer.
 - Bob nominated for President.
 - Dan nominated for VP.
 - Andy nominated for Secretary.
 - Gary nominated for Webmaster.

The slate of officers approved unanimously.

IV. Dean's Report - Rebecca Lubas. Sent a written summary of events; oral report goes with that. Recognized five students for excellent use of library resources (SOURCE award). Gave the winners baskets with CWU branded items (did not cost FOBL anything). Wanted to give the students money, but Foundation advised against that. Library not yet fully open. Will be moving all chairs back into the building (since social distancing no longer necessary). New furniture will be coming this summer. "Family room" will be opening again. Coffee shop will reopen in fall. First in-person event might be scheduled as early as November (with more than 50 people). Rebecca suggests that FOBL plan our book sale for fall 2021 (end of October). Regarding Brooks-Cutright Scholarship fund: raised over \$5000 from anchor donors, mostly from Lillian Brooks. This scholarship is well on the way to being endowed (min. is \$25,000). Encourages more donations. Bob asks whether there are plans for Browse & Brews or something similar next winter or spring. Rebecca wants to revisit this idea at FOBL fall meeting.

- a. reSOURCE winners (given to students whose projects made excellent use of library resources were:
 - Angela Kyle [pictured attached with her prize bag] - "I am me. I am not defined by my disability." Angela is an alum of our fabulous program for transfer students, PAC. Angela also won the Rising Student Leader Award last week at the Evening of Recognition!
 - Gerald Lemmon - Qualitative Methods for Studying Pre-Exposure Prophylaxis Among Gay Men Who have Sex with Men of Color in the US: A Review of the Literature
 - Jannice Cebreros - Policy Analysis - Solitary Confinement, Civilly Detained Individuals and Bureau of Immigration and Customs Enforcement
 - Taylor Roice - The Effects of Probiotics, Prebiotics, and Synbiotics on Outcomes of Lactose Intolerance
 - America Sanchez - Women, Prison and Cognition in Washington State

V. Fundraising initiatives

- a. Annual Book Sale: Will set dates for this event at fall meeting. **We have a lot of books that need to be sorted (everyone should pitch in; can drop by at any time).** One of the perks of sorting is getting first dibs on a book. Can buy it or just borrow and return if you want. Note: our FOBL corner for storing and sorting books will be moved upstairs so that library can create a food pantry there. Shelves are on wheels, so sorting process is taking books out of boxes, then putting them on shelves that are already marked with categories. Need to think of new ways to advertise. Like, perhaps, at First Friday.
- b. *Jólabókaflóðið* – need one or two people to help Bob organize.

- i. Thinking somewhere downtown
 - ii. Thinking everyone brings 2+ books and takes one. We get the rest for our sale.
 - iii. Thinking we supply at least a first round of chocolate.
 - iv. <https://jolabokaflod.org/about/founding-story/>
 - v. Dan proposes similar event but for families with children. Kids/parents would bring two books to give and would take one. Someone would read children's books aloud for kids. Some interest was expressed in this idea; will consider it again in fall. Dan and Maureen will further discuss this.
- c. Pizza giveaway. Do we continue another year of free pizza for students? Maureen liked the event when held in Fishbowl. Ronda wants us to consider what the goal of pizza nights are. Is this part of library development (using Library Support Fund)? Bob says that pizza feed is intended to provide food security in part. Another part was to get students to use the library. Maureen makes case for pizza night to address food security and also to reduce students' stress and make them feel good about the library. Kathy suggests scheduling the event early in the quarter. Ian suggests that third week is the earliest that students are acclimated and able to participate in events like this. **Andy made motion for FOBL to continue funding pizza feeds or similar events in 2021-22. Seconded by Gary. Passed unanimously.**

VI. Other items

- a. Set dates for next two meetings. **See dates below.**
- b. **Per FOBL new constitution, Bob moves to open Rafe's spot on Board to another student pending outreach to Rafe asking if he still wants to participate (if Rafe doesn't respond in timely way, will seek another student). Seconded by Ronda. Motion passed unanimously.** Bob will also reach out to Erica to see if she's still able to participate.

2021-2022 meeting schedule

Fall Meeting: Monday, September 20, 2021, 4:00 in person at downtown location
Winter Retreat: January 17, 2022, 4:00 at location to be determined
Spring meeting: April x, 2022 (date and place to be determined)
Annual meeting: June x, 2022 (date and place to be determined)

Board of Directors (as of June, 2021)

- Gary Bartlett, 2018-2021, 2021-2024 (webmaster)
- Jerry Brong, 2019-2022
- Patti Erickson, 2018-2021, 2021-2024
- Dan Herman, 2019-2022 (secretary)
- Bob Hickey, 2017-2020, 2020-2023 (President)
- ~~Diane Huckabay, 2018-2021 (final term)~~
- ~~Kathy Matlin, 2018-2021 (final term)~~
- Ian Miller, 2017-2020, 2020-2023
- ~~Lisa Norris, 2019-2021 (final term)~~
- Ronda Brooks Patrick, 2016-2019, 2019-2022 (treasurer)
- Andy Piacsek, 2017-2023 (VP and past president)
- Erica Sanford, 2017-2023
- ~~J'aine Wells, 2018-2021 (final term)~~
- Rafael Cordova-Gamez (2021-2023)
- Rebecca Lubas (Dean of Libraries), ex officio,

Newbies

- Joseph Powell, 2021-2024
- Carol Findlay, 2021-2024
- Peggy Morache. 2021-2024