

Friends of the Brooks Library Annual meeting
June 1, 2020, 3-5 pm via Zoom teleconference

- I. Call to order
 - a. in attendance: BH, IM, ES, SS, DHerman, D Huckabay, JW, JK, EB, RP, MR, JS, RL, ST, GB, KM, LN
 - b. Approval of Spring meeting minutes: APPROVED
 - c. Additions or corrections to agenda: none
- II. Officer and Committee (brief) Reports
 - a. President/email monitor – Andy Piacsek (nothing to report)
 - b. Vice President – Bob Hickey
 - i. free library (Bob’s bookshelf) at Iron Horse brewery
 - ii. more book donations have come in
 - c. Treasurer – Ronda Patrick
 - i. \$158 annual fee for website
 - ii. contribute to newsletter cost (online → no mailing costs)
 - iii. \$200-ish pizza
 - iv. \$400 reSOURCE awards
 - d. Webmaster update – Gary Bartlett
 - i. most board members have submitted short bios
 - e. Outreach - Maureen Rust
 - i. Spring finals pizza night (similar logistics to winter). 6/10 from 6-7:30pm
 - 1. three shifts of 50 individual pies each
 - ii. Book giveaway (Lion Rock speaker series); 8 copies of each author
 - 1. short quiz to filter applicants:
 - iii. Calendar can be accessed from Library web page
- III. Board membership
 - a. Vote for 2021 Board officers (N-1 Aye, 1 Nay)
 - i. President: Bob Hickey
 - ii. Vice President: Andy Piacsek
 - iii. Secretary: Dan Herman
 - iv. Treasurer: Ronda Patrick
 - v. newsletter blurb writer – Sarah Sillin
 - b. send around member list – update contact info
- IV. Dean Lubas
 - a. Library Advisory Council updates
 - i. electronic resources purchased to help out online classes spring quarter
 - b. reSOURCE awards
 - i. 36 students checked box when submitted abstract
 - ii. 7 students submitted 250 description on Google form, reviewed by library liaison
 - iii. 4 awardees (\$100 each from FoL) + 2 honorable mentions
 - c. update on library usage spring quarter
 - i. 2200 ‘hits’ on electronic services page
 - ii. book mailing service was provided, but not heavily used
 - iii. reminder that Libraries serve students at all campuses, more than brick & mortar
 - iv. branding campaign next year. Question about use of the name Brooks.

- v. Video updates playlist:
https://www.youtube.com/watch?v=O2itNselpqM&list=PL3cU1OFSaRg7HBGL4Qz5oLw8kx_KsknSB
- d. new requests – typically one-time purchases
 - i. membership in Hathi trust (<http://libguides.lib.cwu.edu/HathiTrust>). Normally, Jimmy B's helps fund this. FoL may need to help out next year.
 - ii. keep book leasing program (calendar year funding)
 - iii. physical library can open in pandemic phase III
- V. Fundraising initiatives
 - a. Annual Book Sale
 - i. Fall is too soon for normal in-house sale. Expect move to later winter/early spring. Discuss specific dates at Fall board meeting.
 - ii. solicit donations (which are quarantined for 30 days)
 - b. other fundraising initiatives (perhaps for future years)
 - i. (Dan) online auction of gift certificates to local businesses
 - ii. (Ronda) Spring traditional fundraiser: dinner and talk
 - iii. (Ian) customized cloth masks
- VI. Other items
 - a. Book Plate:
 - i. CWU Library can create in-house with template
 - ii. \$129 for 100

2020-2021 meeting schedule

September 14, 2020 Fall Meeting
January __, 2021 Winter retreat
April __, 2021 spring meeting
June ____, 2021 Annual meeting

Board of Directors 2019-2020

Gary Bartlett, 2018-2021

Jerry Brong, 2019-2022

Dan Herman, 2019-2022

Diane Huckabay, 2018-2021

Kathy Matlin, 2018-2021

Ian Miller, 2017-2020

Lisa Norris, 2019-2021

Erica Sanford, 2017-2020

Sarah Sillin, 2019-2021

J'aime Wells, 2018-2021

Rebecca Lubas (Dean of Libraries), ex officio, ongoing

Scott Templin (Past President)