

Friends of the Brooks Library Spring meeting Minutes
April 13, 2020, 3-5 pm via Zoom teleconference

- I. Call to order
 - a. Introduction of people in attendance
 - i. *Andy Piacsek, Bob Hickey, Ian Miller, Sarah Sillin, Ronda Patrick, Lisa Norris, Gary Bartlett, J'amie Wells, Erica Sanford, Jerry Brong, Diane Huckabay, Dan Herman, Kathy Matlin*
 - ii. *From the Library: Rebecca Lubas, Maureen Rust, Julia Stringfellow, Elizabeth Brown, Sydney Thompson*
 - b. Approval of Winter meeting minutes
 - i. *These were emailed in advance of the meeting, but we neglected to approve.*
- II. Officer and Committee (brief) Reports
 - a. President/email monitor – Andy Piacsek
 - i. *Reported that there's been no email except from our internet provider.*
 - b. Vice President – Bob Hickey
 - i. Winter finals pizza night
 1. *Gave out 100 small pies. Students loved us. As did Dominos.*
 2. *Bob will pick up and store books from donors if they can't wait – have them email me at rhickey@cwu.edu if someone wants a pickup.*
 - c. Treasurer/Foundation report – Ronda Patrick
 - i. *\$4000 in donations this past year.*
 - ii. *Endowment at \$254k. looking good! We get to use 4% per year.*
 - iii. *\$20k in Project Fund. Pizza and Lions Rock were main spending items this year.*
 - iv. *Project Fund income: about \$1560 from the book sale.*
 - d. Webmaster update – Gary Bartlett
 - i. *Send in your personal blurbs if you haven't already*
 - e. Outreach - Maureen Rust
 - i. *Rodeo event postponed until fall.*
 - ii. *Browse and Brews postponed...*
 - iii. *Newsletters going completely electronic.*
 1. *Sarah doing a quick blurb*
 2. *Rebecca sharing pics from winter pie night with Gary and Sarah.*
 - iv. *April is Poetry Month. 4/18 is National Haiku Day! Brooks Library is sponsoring a haiku contest.*
- III. Board membership
 - a. *Andy, Bob, Ian, and Erica are all ending first term on the Board; all indicated an interest in remaining for a second term.*
 - b. *Although the current FoL Constitution does not specify requirements for Board members (other than a minimum number), by tradition and general consent, there is a seat reserved for a CWU student. This seat is currently vacant. Board members are encouraged to send names of student nominees by May 1 to the President (Andy), who will make a decision after conferring with the Board.*
 - c. *Beginning the process for determining next year's officers:*
 - i. *Andy will step down as President. Bob is willing to stay on as VP and continue working on the Book sale as before.*
 - ii. *Board members who are willing to serve as Chair, Secretary, or Treasurer positions should contact Andy. (Bob nominates Ronda to continue as Treasurer)*

- IV. Reports on previously approved acquisitions
 - a. Lion Rock speaker book copies – Lisa Norris
 - i. *Eight copies of the L.R. speaker's book were purchased winter quarter.*
 - ii. *For spring quarter, there will be virtual craft talks given by two writers. Approximately 8 books per writer will be purchased and distributed by the Library. Rebecca and Lisa will be coordinating to advertise and get books to students. Cost is \$15-20 per book.*
 - iii. *Projected cost for ongoing support: approx. \$350/quarter (~\$1k per year).*
 - b. ProQuest History Vault: American West - Dean Lubas
 - i. *Up and running! About \$15000 from FoL foundation account went towards this purchase, which includes unspent funds rolled over from last year.*
 - ii. *Additional purchases for the women's composer collection: about \$2800*
 - iii. *Nope, no easter eggs this time.... Sorry. But when the bars reopen, Bob will happily buy any of you a beer!*
- V. Dean Lubas
 - a. Library Advisory Council updates
 - i. *Haven't met yet this quarter. Keeping everyone up to date re resources available (collections decisions)*
 - b. Virtual Library updates
 - i. *Expect more online chat and zoom appointments to help students. The library does track these sorts of things, so we will have data on how things went while under stay at home.*
 - ii. *57% of library collection of hard copy books is available digitally via <http://libguides.lib.cwu.edu/HathiTrust>*
 - iii. *next year's budget will be uncertain..... Much chaos with going online.*
- VI. Fundraising initiatives
 - a. *Discussion about whether fundraising is best accomplished by a traditional ask by mail or a public event (in addition to the book sale).*
 - i. *Invite Traci Goff to the June Board meeting to provide insight about fundraising.*
 - ii. *Holding any kind of public event (this year) is problematic due to COVID restrictions. Might be good to tie it to National library week – 3rd week in April. Other hurdles include planning and logistics - we would need a champion or two to set up the second event. Interested members should contact Bob and Maureen.*
 - iii. *May have to delay book sale.*
- VII. Other items (Old and New business)
 - a. Fall Book Sale
 - i. *We're in very good shape at this point. Most books are sorted, though as more drift in, we'll need more help (when the library reopens). Bob is finishing up three more shelves. Planning more for next year is premature.*
 - b. *Good news from Rebecca. Library got, in a will, almost a 1.3 mil total! CWU alum named Wilma Bowers Stellingwerf. Post WWII teacher. Not an endowment. Surprise gift, not a result of Foundation work.*

Next meeting (most likely teleconference)

June 1, 2020 Annual Meeting