

Friends of the Brooks Library Annual Retreat Minutes
January 17, 2020, 12-2 pm at Pasta Co. meeting room

I. Call to order

Present:

- Andy Piacsek
- Bob Hickey
- Gerry Brong
- Diane Huckabay
- Sarah Sillen
- Maureen Rust
- Kathy Matlin
- Ian Miller
- Gary Bartlett
- J'amie Wells
- Dan Herman
- Rebecca Lubas
- Julia Stringfellow
- Syndey Thompson

- a. Introduction of people in attendance
- b. Approval of Fall meeting minutes – moved by Diane, Seconded by Sarah. Passed Unanimously

II. Officer and Committee Reports

- a. President/email monitor – Andy Piacsek
 - i. *Brief discussion. Sarah agreed to do a first draft of a short writeup for the Library Newsletter. We talked about getting a few more members, especially a student. Email Andy if you have any suggestions.*
- b. Vice President – Bob Hickey (*nothing here*)
- c. Treasurer/Foundation report – Ronda (*Ronda couldn't make it over the Pass for this meeting, so we simply circulated the financial documents to the group. We're over \$250k in our endowment account and have about \$23k in our spending account.*)
- d. Webmaster update – Gary. *Overall, the updates look great. A few tweaks were discussed. Email any feedback to Gary. We also plan to add a little info about the board members. Gary will shoot around a request and details.*
- e. Outreach - Maureen
 - i. *National Friends of the Library Week (October) Informational item. It may coincide with the book sale next year. More later!*
 - ii. *Fall finals week pizza feed. A monster success. May get a few photos up onto our website. 50 pizzas, estimated 300 students.*
 - iii. *Campus effort to address food insecurities. Informational item.*
 - iv. *Maureen also presented the list of library events for this winter. Dang, they're busy!*

III. FOL Booksale

- a. Debriefing of 2019 sale – Bob. *Earned \$1578! The addition of Thursday sales was a success. Much fun was had.*

- b. Maintaining collection between sales. *If you have time, drop by and sort some books! You know the drill.*
- c. Soliciting donations. *Ditto on this – make this an ongoing thing, not something to deal with just near the sale. We especially need kid's books.*
- d. Ideas for improvements or enhancements. *Keep Thursday and some candy. By then we'll have 3 more shelves (Bob is building them) to store/sell. Further, we will have the opportunity to roll the shelves upstairs and do a mini-sale during the Brews and Browse event.*
- e. Set dates for 2020 – *20/30/31 October.*

IV. Dean Lubas

- a. Library Advisory Council updates. *Nothing here, they haven't met since our last meeting.*
- b. Associate Dean search. *Success. Syndey attended our meeting, but won't formally start until next month.*
- c. Report on previously approved acquisitions
 - i. Women Composers collection. *We seriously underspent on this. Dean Lubas asked if the library could spend the remaining funds to improve this collection. Motion made by Bob, seconded by xxxx. Unanimously approved.*
 - ii. Lion Rock speaker book copies – Lisa. *No updates, Lisa was not in attendance.*
- d. New initiatives – vote on priorities and assign dollar amounts
 - i. reSOURCE update. *Dean Lubas requested up to \$400 for up to 4 SOURCE awards to students for using our most excellent library. Moved by Dan, seconded by Bob. Unanimously approved.*
 - ii. CWU Faculty lecture series. *Dean Lubas is looking to get this started up in the fall. One speaker per quarter (drawn from the CWU faculty). She requested funds to help cover food/coffee costs. We approved this at a level of about \$750 for one year. Moved by Gerry, seconded by Kathy. Unanimous.*
 - iii. Popular reading collection sponsor signs *Was not discussed.*
 - iv. *Dean Lubas then discussed some things the library is doing to make open source material more used in the classroom (and to reduce costs for students). These include a grants program for faculty which will (hopefully) be extended into next year and supporting textbook rentals (rather than purchases) through the library. And the promised easter egg – the first person to email me (Bob) that you saw this line is eligible for a free beer at the iron horse. The last item discussed here was that the library is going to purchase some of our most common textbooks (for which e-access is NOT required) and keep them on reserve (or short checkout times) for our students. This would offer a library option for students who would otherwise have to purchase expensive texts. She also made an informal request for additional support for this from our endowment account. This was reasonably well received, and Dean Lubas will bring a more formal request to our next meeting. This is the only thing (at this time) that she anticipates requesting from our endowment account.*

V. Old Business

- a. Fundraising drive
 - i. status of Annual Ask
 - ii. discussion of reliance on membership dues or donations
 - iii. update FoL brochure

We did not have time to discuss the three above items, but the officers agreed to get together sometime before our next meeting to create a proposal regarding what to do about membership/donations.

- iv. *one time fund raiser ideas (April): wine event, speaker. There was little support for a special FOL event. But everyone (including the librarians) agreed that there was potential to partner with existing library events (especially the brews and browse event).*
 - b. *Book plates for FOL Was not discussed.*
 - c. *Aviation program idea/connection Was not discussed*
- VI. *New business*
- a. *recruit new board members (covered in the President's report above)*

tentative meeting schedule (held in Room 288 of Library at 3-5 pm)

April 13, 2020 Quarterly meeting

June 1, 2020 Annual Meeting

These meeting dates were approved. Moved by Bob, seconded by J'amie. Unanimous. Please put them on your calendar!!!!